



## **ROOFTOP RODEO PRINCESS & | WRANGLER PROGRAM HANDBOOK**

The purpose of the Rooftop Rodeo Royalty Program is to provide an opportunity for young women and men to be ambassadors of the Rooftop Rodeo and the Town of Estes Park and the sport of rodeo. As ambassadors, they will have opportunities to develop and enhance interpersonal skills that will benefit them throughout their lifetime.

The Rooftop Rodeo Princess and Wrangler Royalty Court may consist of a Princesses, Wranglers, Jr Princesses and Jr Wranglers. Each position is important to the success of the program. The goal of the Rooftop Rodeo Royalty program promote the Rooftop Rodeo and the Town of Estes Park locally within the community and statewide.

Princess, Jr Princesses, Wranglers and Jr. Wranglers act as ambassadors for Rooftop Rodeo and the Rodeo Committee by assisting fans during Rodeo week. Contacts for the Rooftop Rodeo Royalty Program are Holly Spreitzer – Rooftop Royalty Coordinator and Cindy Schonholtz – Rooftop Rodeo Coordinator.

### **ROYALTY PROGRAM**

#### **Program Requirements**

- All contestants must be single, never married, and never pregnant nor fathered a child. In addition, they must not live in inappropriate situations such as cohabitating with any member of the opposite sex that is not a family or extended family member.
- If any member of Royalty Court becomes married, pregnant or fathers a child, she/he automatically forfeits her/his title.
- All royalty contestants, who wish to ride in the arena during Rodeo week and/or ride in parades, must pass riding qualifications prior to the parade and Rodeo. Jr. Princess and Jr. Wrangler are not permitted to ride. If the initial horse that qualifies has to be changed, another riding qualification must be obtained with the new horse before royalty participates in any events.
- Each member of the Royalty Court and a parent or guardian must sign two documents; an Estes Park Fairgrounds Liability Waiver, which is kept on file with the Town of Estes Park and a Royalty Code of Ethics document. Royalty will be required to uphold the Code of Ethics throughout the entirety of their reign. Breach of the Code of Ethics will be grounds for dismissal.

## Recommended Knowledge and Skill Sets

### Knowledge of the Sport of Rodeo:

- 👤 Demonstrated enthusiasm for learning about and promoting the Rooftop Rodeo
- 👤 Basic knowledge of rodeo events & scoring for those events
- 👤 Rooftop Rodeo information such as: dates, location, ticket costs, ticket sale locations
- 👤 Rodeo circuits & which the Rooftop Rodeo belongs to

### Knowledge of Local History and Culture:

- 👤 Relate information about the Rooftop Rodeo to guests, VIPs, and community groups
- 👤 Knowledge of key national and local rodeo sponsors
- 👤 Basic history of Estes Park
- 👤 Key historical landmarks and points of interest
- 👤 History of the Rooftop Rodeo
- 👤 Major events in Estes Park

### Public and Interpersonal Communication:

- 👤 Basic and proficient presentation and communication skills including appropriate grammar, eye contact, voice projection, etc.
- 👤 Appropriate and timely written communications with Royalty Coordinator

### Horsemanship:

- 👤 Knowledge of basic horse anatomy, health and diseases including the vital signs
- 👤 Horse care and feeding
  - 👤 Saddle and tack care
  - 👤 Princesses/Wranglers: Horse and riding safety in and outside the arena including queens lap and parades

## Supervision Requirements

As a representative for the Rooftop Rodeo, members of the Royalty Program are required to attend many events. Listed below are the guidelines set forth by the Committee to help ensure the safety and wellbeing of the Royalty members Rooftop Rodeo Volunteers.

- 👤 Members of the Rooftop Royalty will be supervised **at all times** by a parent/guardian.
- 👤 As representatives of the Rooftop Rodeo the court must be perceived as a team, therefore, members of the court must remain together unless other arrangements have been made and the Royalty Coordinator has approved them in advance.
- 👤 The Royalty Coordinator may monitor social media activities of members of Rooftop Rodeo Royalty. Inappropriate or illegal use of social media will not be tolerated and may result in immediate dismissal from the program. Inappropriate includes use of profanity, inappropriate photos, bullying, criticism of sponsors, the Rodeo, the Town or any other activity that does not represent the Rooftop Rodeo in a positive manner.
- 👤 If approached by anyone with questions concerning the care and treatment of rodeo livestock, refer them to Rodeo Coordinator Cindy Schonholtz – 719-440-7255.
- 👤 Only immediate family members (limited to 2) are allowed into Rooftop Rodeo for free. (Parents and siblings)
- 👤 Only parents/guardians in rodeo attire (Long sleeved button up shirt, jeans, hat and boots) are allowed in the warm-up area.

## Equine Safety

Safety for horse and rider are first and foremost for all royalty and Rooftop Rodeo Volunteers.

- 👤 Members of the Royalty Court, who ride, must demonstrate to the Royalty Committee that they are mounted on well trained horses that are accustomed to loud noises and commotion.
- 👤 Horses should be able to walk in a parade and participate in arena events during rodeo week safely.
- 👤 Should the Royalty Coordinator determine that any horse is unsafe; the participant will be asked to ride a different horse or will not be able to ride. Switching horses requires a new try out.
- 👤 Determination of the safety of the horses will be at the discretion of the Royalty Coordinator, the rodeo coordinator, the stock contractor, or the fairground's manager. Decisions are final.
- 👤 Proof of the health of the horse, vaccinations, and a coggins test are required for all horses that participate.
- 👤 Western tack is required. It must be maintained properly and be safe and humane.
- 👤 Transportation of horses must be safe.
- 👤 Royalty will NOT discipline horses in the arena or at any public venue. If caught or reported doing so, will result in discipline.

## PRINCESS AND WRANGLER PROGRAM

It is preferred that all royalty come from the Estes Park area. The Estes Park area is defined as the boundaries of the Estes Park School District. Each year, the Royalty Committee will determine the number of participants for the position of Princess and Wrangler.

### Princess

Princesses are selected based on their knowledge of rodeo, communication skills and willingness to mentor younger royalty

**Minimum Requirements are:** Age 11-15 as of July 1<sup>st</sup> of the competition year

### Wrangler

Wranglers are selected based on their knowledge of rodeo, communication skills and willingness to mentor younger royalty.

**Minimum Requirements are:** Age 11-15 as of July 1<sup>st</sup> of the competition year

## Responsibilities

Princess and Wrangler duties include, but are not limited to:

- 👤 Fulfilling duties per the rules set forth by the Royalty Committee
- 👤 Princess and Wranglers do not travel in an official capacity.
- 👤 Demonstrating enthusiasm for and a willingness to learn about the sport of rodeo and the Rooftop Rodeo
- 👤 Participate in the Rooftop Rodeo Parade
- 👤 Participate in organized fundraisers
- 👤 Participate in the Rooftop Rodeo Queen's luncheon.
- 👤 Participate in the grand entry of the Rooftop Rodeo either on horseback, in a wagon, car, or truck
- 👤 👤 Enthusiastically fulfill rodeo week assignments including, but not limited to:
  - Serving as official greeters for the rodeo before and after rodeo performances
  - Helping in the hospitality tent
  - Assisting with the Behind the Chutes tour
  - Handing out rodeo programs and other items designated by the Rodeo Coordinator
  - Promoting the rodeo in the town during rodeo week
- 👤 Optional events: Handing out Halloween candy in town is optional
- 👤 Riding in the Queen's float during the Estes Parks Catch the Glow Parade is optional
- 👤 Participating in other appearances, when asked is optional.

## Event Participation

The following schedule is mandatory for the 2024 rodeo year:

- 📅 June – Sign up for Rodeo week duties
- 📅 July 5 - 10– Rodeo Week
- 📅 Oct – Hand out Halloween candy – optional
- 📅 Nov – Catch the Glow parade – optional
- 📅 Feb/March/April – Spring clinic
- 📅 May/June - Competition – see application for due date and details

## Appearance and Attire

Good personal appearance is vital. Hair should be clean, neat and a natural hair color, fingernails should be clean and manicured. Makeup should be appropriate to the situation. Official clothing must be clean and pressed.

Princess and Wrangler are expected to provide their own wardrobe. All prices listed are approximations.

- 📅 Black felt hats. Resistol hats usually run about \$50
- 📅 Belt
- 📅 Buckles \$100-optional (to be ordered by coordinators)
- 📅 Blue Jeans \$25-\$30 Jeans should be worn on the outside of boots and not tucked in.
- 📅 White long sleeved Western shirt \$15 - \$25 Shirt sleeves must be buttoned and not rolled up. 📅 Rooftop Rodeo supplies sashes and neckties for the Princess and chinks and neckties for the Wrangler. These are borrowed items and must be returned at the end of Rooftop Rodeo Week to the Royalty Coordinator. For optional events, coordinators will bring these items to the event
- 📅 Rooftop Rodeo chinks and sash may only be worn to and from and at official functions.
- 📅 Royalty Coordinator and Rodeo Coordinator have the final say on appearance.

## JUNIOR PRINCESS AND WRANGLER PROGRAM

It is preferred that all royalty come from the Estes Park area. The Estes Park area is defined as the boundaries of the Estes Park School District. Each year, the Royalty Committee will determine the number of participants for Jr. Princess and Jr. Wrangler.

Jr Princesses and Jr Wranglers are not allowed to ride horses at any event. During the Rodeo Parade and the Grand Entry of the Rodeo, Jr. Princesses and Jr. Wranglers will ride in the designated vehicle with other royalty or committee members. Parents are not required to ride with their child. |

### Jr. Princess

**Minimum Requirements are:** Age 9 -10 as of July 1<sup>st</sup> of the competition year

### Jr. Wrangler

**Minimum Requirements are:**  
Age 9 -10 as of July 1<sup>st</sup> of the competition year

## Responsibilities

Jr. Princess and Jr. Wrangler duties include, but are not limited to:

- ♣ Fulfilling duties according to the rules set forth by the Royalty Committee
- ♣ Jr. Princess and Jr. Wranglers do not travel in an official capacity.
- ♣ Demonstrating enthusiasm for and a willingness to learn about the sport of rodeo and the Rooftop Rodeo
- ♣ Participate in the Rooftop Rodeo Parade
- ♣ Participate in the Rooftop Rodeo Queen's luncheon
- ♣ Participate in the grand entry of the Rooftop Rodeo in designated vehicle or on foot.
- ♣ Enthusiastically fulfill rodeo week assignments including, but not limited to:
  - Serving as official greeters for the rodeo before and after rodeo
    - Handing out rodeo programs and other items designated by the committee
    - Promoting the rodeo in the town during rodeo week.
- ♣ Optional:
  - Handing out Halloween candy in town.
  - Riding in the Queen's float during the Estes Parks Catch the Glow Parade.
  - Participating in other appearances, when asked.

## Event Participation

The following schedule is mandatory for the 2026 year:

- ♣ June – Sign up for Rodeo week duties
- ♣ July – Rodeo Week
- ♣ Oct – Hand out Halloween candy – optional
- ♣ Nov – Catch the Glow parade – optional
- ♣ May – Spring clinic
- ♣ June – Applications due 2 weeks prior to competition
- ♣ May/June - Competition

## Appearance and Attire

Good personal appearance is vital. Hair should be clean, neat and be a natural hair color. Fingernails should be clean and manicured. Makeup, if allowed by a parent/guardian, should be appropriate to the situation. Official clothing must be clean and pressed.

Princess and Wrangler are expected to provide their own wardrobe. All prices listed are approximations.

- ♣ Black felt hats. Resistol hats usually run about \$50
- ♣ Belt
- ♣ Buckles \$100 optional (ordered by coordinators)
- ♣ Blue Jeans \$25-\$30 Jeans should be worn on the outside of the boots and not tucked in
  - ♣ White long sleeved Western shirt \$15 - \$25 Shirt sleeves must be buttoned and not rolled up.
- ♣ Rooftop Rodeo supplies sashes and neckties for the Princess and chinks and neckties for the Wrangler. These are borrowed items and must be returned at the end of Rooftop Rodeo Week to the Royalty Coordinator.
- ♣ Rooftop Rodeo chinks and sash may only be worn except to, from and at official functions.
- ♣ Skirts must be knee length or longer
- ♣ Royalty Coordinator and Rodeo Coordinator have the final say on appearance.